



## PRELIMINARY PLAT APPLICATION

### DOCUMENTS REQUIRED

Staff review will not begin until all the following have been submitted:

Staff    Appl

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | plat application with owner's disclosure and notary statement   |
| <input type="checkbox"/> | <input type="checkbox"/> | application fee   |
| <input type="checkbox"/> | <input type="checkbox"/> | documents required check list, completed and signed by applicant  |
| <input type="checkbox"/> | <input type="checkbox"/> | technical requirements check list, completed and signed by applicant  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b><u>14 folded copies</u></b> of the plat, min. sheet size 18"x24", max. 24"x36", folded to 9"x12" with the title block visible  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b><u>2 folded copies</u></b> of the preliminary water and sanitary sewer layout  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b><u>1 folded copy</u></b> of the preliminary drainage plan. If utilizing a previously approved drainage plan, include the accepted plan. Drainage plan may also include the preliminary Storm Water Management Site Plan.   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b><u>1 folded copy</u></b> of the preliminary storm water management site plan (SWMSPP). For all developments of 12,000 square feet or more, a SWMSPP is required. A site layout will be accepted in lieu of a preliminary SWMSPP if the site layout shows that the development will create less than 5,000 square feet of impervious surface. |
| <input type="checkbox"/> | <input type="checkbox"/> | If proposed development is residential and has an area of greater than one acre, a tree preservation plan is required.  |
| <input type="checkbox"/> | <input type="checkbox"/> | as-built survey for any existing permanent structures   |

Preparer's Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_